

WHAT WE FUND

The Commission funds projects that make more publicly accessible the following kinds of documentary source materials:

- records of state, county, municipal, tribal, or other non-Federal units of government
- manuscripts, personal and family papers, or organizational and business archives
- collections of photographs, motion pictures, sound recordings, electronic records, and/or such visual materials as unpublished architectural, cartographic, and engineering drawings

We fund institutions engaged in these archival activities:

- collecting, describing, preserving, compiling, processing, and publishing (including microfilming and other forms of reproduction) documentary sources significant to the history of the United States
- undertaking projects to preserve electronic records and building sustainable ER programs
- creating and developing archival and records management programs
- digitizing entire sets or series of nationally significant historical records
- conducting institutes and educational programs related to Commission activities
- disseminating information about documentary sources through guides, directories, and other descriptive systems
- developing standards, tools, and techniques to advance the work of archivists, records managers, and documentary editors

GRANT APPLICATION BASICS

All potential applicants should **confer with the State Historical Records Coordinator** in their state well in advance of application deadlines to see what sort of application advice and review is in place. We recommend applicants check the website of the Council of State Archivists for current listings of coordinators: <http://www.statearchivists.org>

All institutions and individuals applying for an NHPRC grant **must apply via Grants.gov** (www.grants.gov), the government-wide grants portal. In addition, the NHPRC website includes all the information you will need to apply for a grant, including all of our grant opportunities with application deadlines, application instructions, FAQs, and links to and explanations of Grants.gov. We take you step-by-step through the process.

<http://www.archives.gov/nhprc/apply/>

We regularly host conference calls during which pre-registered participants **ask our grants officers questions** concerning a particular program or opportunity. We post notices about the calls on several listservs, including the Archives & Archivists listserv. To read A&A online, visit:

<http://forums.archivists.org/read/?forum=archives>

NHPRC staff members are always available to assist applicants. Please **contact the staff** with any questions you may have during any part of the proposal process. To find contact information, please see grant opportunities listings on the other side of this document, or visit:

<http://www.archives.gov/nhprc/contact.html>

NHPRC GRANT OPPORTUNITIES

All NHPRC grant opportunity announcements are posted on our website at the following location:

<http://www.archives.gov/nhprc>.

Listed below are a few grant opportunities for 2011 of potential interest:

NHPRC Grant Programs for 2011

State and National Archival Partnerships (SNAP) Grants

(Staff: Daniel Stokes; daniel.stokes@nara.gov; 202-357-5487)

The Commission supports projects from State Historical Records Advisory Boards (SHRABs) to build a national archival network by strengthening archives and historical records programs in each of the states. To find out more about this grant program, see the program announcement at:

<http://www.archives.gov/nhprc/announcement/partnership.html>

Examples of recent awards:

- Tennessee Dept of Library and Archives - \$95,000 to support the state board in offering regrants to local archives and the Tennessee Archives Institute in 2011 and 2012.
- Mississippi Dept of Archives and History – \$99,390 to support the state board with a county records project.
- Illinois Secretary of State - \$100,000 to support the state board in offering regrants to local archives and to offer continuing education opportunities to archivists and records managers in Illinois.

Electronic Records Projects

(Staff: Nancy Melley; nancy.melley@nara.gov; 202-357-5452)

The Commission seeks project proposals that will increase the capacity of archival repositories to create electronic records archives that preserve records of enduring historical value. To find out more about this grant program, see the program announcement at: <http://www.archives.gov/nhprc/announcement/electronic.html>

Examples of recent awards:

- Hawaii State Archives - \$72,500 to support a planning project for establishing a digital state archives.
- Georgia Office of Secretary of State - \$157,986 to the Georgia State Archives to develop and implement preservation methods for geospatial data, specifically for TIGER/Line files.

Digitizing Historical Records Projects

(Staff: Nancy Melley; nancy.melley@nara.gov; 202-357-5452)

The Commission seeks proposals that use cost-effective methods to digitize nationally significant historical records collections and make the digital versions freely available online. To find out more about this grant program, see the program announcement at: <http://www.archives.gov/nhprc/announcement/digitizing.html>

Examples of recent awards:

- Troup County Archives (GA) - \$75,000 to support a project to digitize 19th century County Court and Government Records.
- Library of Virginia – \$150,000 to support a project to digitize the Augusta County Chancery Court records, 1745-1912.

Archives: Basic Projects

(Staff: Alex Lorch; alexander.lorch@nara.gov; 202-357-5101)

The Commission supports projects engaged in archives backlog processing and collections cataloging, preservation planning, collections development, and establishing archives programs. To find out more about this grant program, see the program announcement at: <http://www.archives.gov/nhprc/announcement/basic.html>

Examples of recent awards:

- Kansas State Historical Society/State Archives - \$161,187 to support a project to create and verify high-level content information for its holdings of 42,000 cubic feet of records and 20,000 rolls of microfilm.

- Seattle Municipal Archives - \$106,480 to support a project to arrange and describe 1,800 linear feet of records that make up its current backlog, including records of the Office of Civil Rights, the Office of Mayor and City Council, and the Department of Neighborhoods.

Archives: Detailed Processing Projects

(Staff: Alex Lorch; alexander.lorch@nara.gov; 202-357-5101)

This grant program complements the Archives Basic Projects award category with support for detailed processing and preservation of nationally significant archival collections. To find out more about this grant program, see the program announcement at: <http://www.archives.gov/nhprc/announcement/detailed.html>

Example of recent award:

- Maryland State Archives - \$121,840 to prepare, in partnership with the City of Baltimore, improved online descriptive information for the records of the city from 1729 to the present, which total over 30,000 cubic feet.